

MCC of Topeka Board of Directors

February 16, 2010

Attendance: BOD Members: Eric H., Ginny H., Jack B., Linda F., Nancy M., Stephanie M., and Pastor Ty S.

Guests: Rev. Celena D., Phil G., Terry C.

1. **Call to Order/Confirming a Quorum**—Moderator Pastor Ty S. called the meeting to order and confirmed a quorum at 6:12 p.m.
2. **Opening Prayer**—Stephanie M. gave the opening prayer.

The Board thanked Rev. Celena for providing a wonderful supper of Hunter's Stew made with ground buffalo, although Vice Moderator Ginny H. wanted it noted that she did not partake because she loves buffaloes too much to eat them.

3. **Discussion of New Generosity Material**—Jack B. presented more information on Generosity Theology. The Board will continue to reflect on this information before deciding whether and how to implement this information. It also was decided that the dinner with the Ministry Council on February 22 will not be a discussion of Generosity Theology but rather the Board will ask the Ministry Council Coordinators what the Board can do to assist them with their areas of ministry and to thank the Council for its hard work.
4. **Consent Calendar**
 - a. **Approval of January 31 Minutes**—Ginny H. moved, and Jack B. seconded, the approval of the minutes from the January 31 meeting. The motion passed, with a typographical correction of the last name initial for Stephanie M.
 - b. **Pastor's Report**—Jack B. moved, and Linda F., seconded the acceptance of Pastor Ty's written report. The motion passed.
 - c. **Lay Delegate's Report**
 - i. Phil G. reported the denomination's structure review proposal and the theology team's recommendations will be released soon. Phil will be holding congregational forums, probably in April, to provide information and to ask for prayers and consideration of the recommendations. Then in May Phil will hold congregational forums to provide feedback to him so that he can use that feedback when voting as the church's Lay Delegates at General Conference.
 - ii. Phil G. asked if the Board found the Cluster Church e-mail newsletters helpful and asked for feedback on whether the newsletters should continue and if so, how often.
 - d. **Ministry Council Report**
 - i. Dinner with the Ministry Council will be Monday, February 22, from 6:00-8:00 p.m., with the food provided by the Board members.

donations were collected by the children's ministry, the thank you letter will be presented to the children at the Children's Time during a Sunday service.

- f. Cluster Church Lead Report**—Terry C., Core Team and Cluster Church Lead, reported the Structure Review Team will be meeting over the weekend with two members of the Board of Administrators and two Elders to consider the recommendations of an outside consultant. Terry C. has asked the Board to be in prayer during this time. There continues to be positive feed-back on the registration for the Size Summit being held in Kansas City on April 30 and May 1. There are 13 registrants from MCC of Topeka and Terry encouraged getting the word out to the congregation that the Summit is opened to everyone and there is no registration fee. Also rooms have been set aside for the Size Summit at the Country Club Plaza Marriott Hotel.
- g. Buildings & Grounds Report**—Terry C. gave an oral report.
 - i. Key Retrieval**—Pastor Ty will ask Gwen to implement the key retrieval.
 - ii. Crash Bar Lock on North Door**—Terry C. is still investigating switching out the south door in the Narthex, with the north door to the parking lot, in order to have an easier locking system on the crash bar for the north door.
 - iii. Heating and Cooling in the Parlor**—Cooper Inc. has submitted a bid for the work on running a duct from the furnace in the Pastor's Study into the Parlor. It would cost between \$300-500. Ginny H. moved, and Linda F. seconded, the Board authorize this expenditure. The motion passed.
 - iv. Soundproofing Pastor's Study Wall**—This job is on hold until the duct work is done from the Pastor's Study.
 - v. Painting of the Kitchen**—David E. will paint the kitchen in a couple of weeks. The bid remains the same.
 - vi. Caulking Windows**—Restoration & Water Proofing, Inc., has bid the re-caulking of the windows of the church. The bid is \$852 to re-caulk the basement windows and \$1720 to re-caulk the main floor windows. After discussion, Jack B. moved, and Stephanie M. seconded, that the money to re-caulk the windows be taken from the John E. estate funds, to be repaid when excess funds become available. The motion passed.
- h. Fundraising Committee Report**
 - i. 29th Anniversary Planning**
 - 1. Update**--Nancy M. reported that the final arrangements have been made for the church anniversary celebration. Linda F. and Ginny H. volunteered to be ticket-takers for the event. The last day for reservations is Feb. 24th—this deadline date should be added to the e-mail blast and the PowerPoint announcement.
 - 2. Offer for additional entertainment**—Nancy M. reported that there has been an offer from Cyndi E. for another act for the entertainment for the Anniversary celebration. The additional entertainment was approved by consensus.
 - ii. Future Fundraising Events Planning**

1. **Auction in March**—seeking KU & KSU items to auction for March Madness—The auction will be held after the First Sunday Brunch on March 7
2. **Guest Musician Concerts**—Linda F. asked for guidance on the requests from guest musicians to have a concert at the church. Some of these requests are for guaranteed minimum amounts. It was determined by consensus that the church cannot guarantee any minimum amount, but if the performers are willing to perform for a love offering, we would be very interested in scheduling a concert at the church.

i. Review of Church Calendar:

- i. **Board meetings: Mar. 16, Apr. 20, May 19**
- ii. **Adult Education: Feb. 21**
- iii. **OTR: Feb. 18, Mar. 4, Mar. 18**
- iv. **Book Club: Wednesdays, 6:30 p.m.**
- v. **Ash Wednesday: Feb. 17, 6:00 p.m.**
- vi. **February Fundraiser: 29th Anniversary, Feb. 27**
- vii. **Lenten Breakfast: Mar. 3, 7:00 am**
- viii. **Sunday Brunches: Mar. 7 (March Fundraiser—Auction), Apr. 4 (Easter Sunday-Brunch between Sunrise and 10:00 am services)**
- ix. **Worship Team: Mar. 9**
- x. **Feed My Sheep: Mar. 13**
- xi. **Palm Sunday: Mar. 28, Services at 9:00 a.m. Offering for Pastor Ty's 1st Anniversary, Blessing of the Palms, First Christian Church at 10:45 a.m.**
- xii. **Holy Week: Mar. 28-Apr. 4: Maundy Thursday Service on Apr. 1 and Good Friday Services on Apr. 2**
- xiii. **Easter Sunday: Apr. 4, Denominational Offering**
- xiv. **Feed My Sheep: Apr. 10**
- xv. **Pastor Ty's Birthday Offering, April 11**
- xvi. **April Fundraiser Plant Sale, Apr. 25 deadline for orders; plant pickup May 2**
- xvii. **Nate P. Program: Apr. 24**
- xviii. **Rev. Elder Nancy W. Preaching: Apr. 25**
- xix. **Size Summit: Kansas City Spirit of Hope MCC, Apr. 30-May 1**
- xx. **Church Garage Sale: May 14 & 15**

5. Treasurer's Report

- a. **Monthly and Annual Report**—Ginny H. moved, and Linda F. seconded, approval of the Treasurer's monthly and annual reports. The motion passed. Jack B., treasurer, also handed out pie charts and bar graphs setting out the income, expenses, total church debt, net worth and net general fund cash.
- b. **Annual Pledges Status Report**—Jack B., treasurer, handed out a pledge report, comparing the last three years' pledging activity.

- c. **“What should the pastor know about people’s giving” reading**—It was determined that this reading will be incorporated into the discussion material on Generosity Theology.
- d. **Excess collection of funds for Illumination name plate**—It was agreed by consensus that the excess funds collected for the Illumination name plate, which will be dedicated at the 29th anniversary, will be used to help finance name plates for the founders’ name plates for the church’s 30th anniversary.

6. Old Business

- a. **Cottage Meeting Planning**—For the next several Sundays, the Friends’ List will be circulated in church so the list can be updated. Then Pastor Ty will ask Gwen to type in the changes on the Friends List so that it can be used, along with the membership list and the Servant Keeper attendance record, to assign congregants to the Board members for the cottage meetings.
- b. **Creating a Life That Matters Training**—After discussion, the decision about whether to have Pastor Ty trained as a leader for “Creating a Life that Matters” at General Conference will be postponed until it was determined whether sufficient funds have been raised to cover this additional cost.
- c. **Multiplying the Talents Kick-off**
 - i. **Sign up as Offering Counters (while Jack B. is handing out “seed” money)**—Linda F. and Eric H. agreed to be offering counters on Feb. 21 and Stephanie M. and Ginny H. agreed to be offering counters on Feb. 28 so that Jack B. could be available to hand out “seed money” for Multiplying the Talents” fundraiser.
- d. **Status Updates:**
 - i. **Ministry Council Photos on Website**—Terry C. volunteered to take pictures of the Ministry Council Coordinators at Monday’s joint meeting of the Board and the Ministry Council.
 - ii. **Building Use Documents on Website**—Pastor Ty will contact Joe C. to see if the Building Use documents have been updated on the church website.
 - iii. **Second Service Thoughts**—The Worship Ministry Team is continuing to assess a second service.
 - iv. **Feed My Sheep**—The total cost of this month’s Feed My Sheep was \$241. The donations received on Sunday’s Fishes and Loaves was \$121 and an area business owner contributed another \$250. Twenty-eight people attended the dinner. Some ideas on promoting the free meal were as follows: having an article in the Religion section of the newspaper, inviting TV coverage after the program has been running for a few months, and having “free tickets” for the meal printed up and handed out to recovery centers, the Tool Shed bar, etc. Pastor Ty will have Gwen contact the newspaper and Terry C. volunteered to make the “free meal” tickets.

7. New Business

- a. Report on Leadership Mentoring Retreat**—Nancy M. gave a short report on the Leadership Mentor Retreat and provided a written summary of the topics covered at the Retreat.
- b. Size Summit Surveys**
 - i.** It was determined that the congregation would be advised of the congregants' survey link in a short explanation in the Sunday bulletin and there would be an active link to the on-line survey in the weekly e-mail blast.
 - ii.** For the Board survey, the decision-making process that will be reported on the survey is that the Board uses Roberts' Rules of Order for procedure, but that the decisions most often are made by consensus.
- c. U.S. Census Focus Groups**—Nancy M. moved, and Linda F. seconded, that the U.S. Census Focus Group be authorized to use the church as a location for the focus groups. The rooms will be rented out at the government rate. The motion passed.

8. Other

- a.** Stephanie M. announced that she has been selected as a speaker at the 2010 conference of the International Foundation for Gender Education, to be held on April 24th. The Board congratulated her on her achievement.
- b.** Terry C. informed the Board the Wichita church, First MCC of Kansas, will be celebrating its 35th anniversary in October and she will let the Board know the date for the celebration once it has been set.

Executive Session—The Board went into Executive Session at 9:45 p.m. with Rev. Celena D. and Phil G. attending. The Board returned from Executive Session at 10:00 p.m.

- 9. Closing Prayer and Adjournment**—Stephanie M. moved, and Eric H. seconded, that the meeting be adjourned. The motion passed. Eric H. gave the closing prayer and the meeting adjourned at 10:02 p.m.

Next Regularly Scheduled Meeting: Tuesday, March 16, 6 p.m.

Respectfully submitted,

Nancy G. Maxwell, Clerk, Board of Directors